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Language

FOREIGNERS who want to study the Myanmar Language. Home visit will available now. Moe Pwint 537803 email: rainymoe85@gmail.com

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CAREER Pass (Job Training & HR Recruitment Centre): Business English Speaking Class, English Conversation Class, Introduction to Business Communication, Fundamentals of Human Resource Management, Introduction to Marketing Training Course, Office & Administration Skill Training. Study Abroad Information Centre: 290-A, 1 Fl, Pyay Rd, Myaynigone, Ph: 09-80 21027.

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OFFICE Course, Gain competency in making the most out of computer at your workplace with Ms Word, Ms Excel, Ms Power Point, Page-Maker, Email & Internet Course. Stamford-City Business Institute FMI Centre, 5th Fl. Ph: 246988, Ext: 1508.

For Rent

COMPUTER:, P4 Desktop: 28000 Ks, Projector: 50000 Ks, P4 Laptop: 55000 Ks, Nawarat Computer Center, Ph: 392047, 398288.

NISSAN Bluebird 90 mdl, Aircon all good condition, blue colour for Rent, Asking Price 6 Lakhs, owner 09-518-8320.

For Sale

DESKTOP: 2.1 GHz Celeron, 256 MB, 80 Gbs, AGP-32Mb, CD Rom, Keyboard & Mouse. Desktop; P4 1.7 GHz, 256 MB, 60 Gbs, CD Rom, Keyboard & Mouse. Ph: 510857.

(1)**A ROW OF** first world war medals including DCM.AND. MM. (2)Rare and old international coins. Interested person kindly contact: Tin Myint, 34/B, U Chit Mg St., Hlaing , Hlaing College P.O., Yangon.

2 X IPHONE 3G S 32 GB (Black Colour, No need to Unlock, Out-of-the-box Activation, Still wrapped in plastic) US$ 1,050 **1 x MacBook Pro 17 inch** 2.8 GHz Intel Core 2 Duo, 4GB RAM DDR3, 500 GB storage. 2009 Model Unibody. US$ 2,999 **1x Apple Magic Mouse** US$ 110 Ph: 09-2037721

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Public Notices

KYAW HOTEL New Ni Street Bagan, Ph,061.65132,65126 nunuaung@mail4u.com.mm

BOOK SHARING Program at Kuthodaw Library in New Bagan there will be small bookshelf where visitors can leave some books and takes books at ZERO COST. The idea is simple: give one and take one (or you can give two and take one; the number you give or take is up to you!). I hope this service will be useful for all travelers who love reading & sharing books with other readers. KUTHODAW Library, is located on the main road in New Bagan (near the Betelnut Hotel) Opening hour : 06h00-12h30 & 15h30-18h30 closed on SUNDAY and MONDAY.

OPENING Amazing Rate Win Unity Hotel (Pyin Oo Lwin). No.8(B/3), Nandar Road, Quarter 6, Pyin Oo Lwin, Myanmar, Near (Pyin Oo Lwin Kandawgyi Garden). Ph:09-681-8759, 085-23079, 23080, 22775.

EMPLOYMENT

INGO Positions

RELIEF Int'l (RI)-Myanmar seeks an **Human Resources Officer** for its support operations based in Yangon. At least 2 year in Human Resources roles, preferably 1 year in Myanmar-based INGO/ NGO/ UN system. Bachelors degree at minimum. MS Word, Excel, Access & other MS based software programs- MANDATORY. Ability to type in English & Myanmar with excellent accuracy & presentation. Excellent organizational & communication skills. Interested candidates should send CV to RI's Human Resources Officer at ruby.myint@ri.org. or 56/D4, Thiri Marlar St, Pyay Rd, Mayangone quoting "Human Resources Officer". Closing Date: 5:00 p.m on January 22, 2010. You must provide 2 references.

HelpAge International is seeking positions given below: **Project Manager (1 post):** Master's degree preferably in social work with 3 years experience. Professional experience in project cyclemanagement. Experience in budget planning and financial management. Basic computer skill essential. Excellent written & oral communication skills in both English & Myanmar. **Project coordinator (1 post):** Bachelor's degree in social work. 3 years relevant experience working with NGOs. 1 year experience supervising field staff. **Agriculture Officer (1 post):** Bachelor's degree in agriculture. **Livestock Officer (1 post):** Bachelor's degree in relevant field. Technical skills & 2 years experience working with livestock farmers are essential. **Fishery Officer (1 post)** University degree in relevant field. Technical skills & 2 years experience working with fisher folks are essential. **Monitoring & evaluation specialist (1 post):** Bachelor's degree in relevant field. 3 years M&E related work with INGOs/international agencies. **Field facilitator (5 posts):** At least BEHS level of education. 3 years community mobilization/ facilitation work with INGO. **Procurement & Logistic Officer (1 post)** : University degree preferably in Economics (BBA). 3 years experience in procurement, storage, quality control with NGOs. **Project Accountant (1 post):** Bachelor's degree in Commerce/Economics / BACT. 2 years experience in accounting with INGOs. **Finance officer (1 post):** CPA/ ACCA. 5 years experience in the relevant. **Administrative officer (1 post):** Bachelor's degree in relevant field. 5 years experience in similar position with NGOs. **Cashier/Book-keeper (1 post):** LCCI Level III. 2 years experience in cashier/book keeping work such as daily transaction, Familiarity with Excel **Watchmen/ Store keeper (1 post):** At least ten standards (BEHS) of education. 3 years relevant experience in NGOs. Interested applicants, pls send updated CV with covering letter in English by 20, January, 2010. U Htwe Din at HelpAge. Email: Htwe.helpage@gmail.com HelpAge is an Equal Opportunity Employer & strongly encourages women to apply. Only short listed canditates will be informed.

SAMARITAN's Purse seeks motivated, competent, and qualified individuals (1) **Crops specialist & program staff-** degree in agriculture, agronomy , forestry, natural resource management etc with Master's degree in a related field. (2) **Verterinary & Livestock Program staff** for Bogalay Tsp. Degree in veterinary medicine or a degree in a related field e.g poultry, dairy, bees, fish. For all posts require previous experience with NGOs or int'l agencies.(If only has a Bachelor degree then min 5 years previous NGO or other int'l agency experience). Good knowledge of sector activities & agencies... Who they are, What they look for, What they do. Qualified & interested applicants can submit CV & cover letter (English / Microsoft Word format) to HR.spmyanmar@gmail.com. Closing date: January 21, 2010.

MALTESER Int'l is a German INGO which seeks an efficient, motivated & experienced Myanmar National to fill the position of a **TB Manager**, project being implemented in Maungdaw Township, Northern Rakhine State, Myanmar. Pls submit an application letter with full CV, photo, copies of educational certificates & references through email: hr-co@malteser-myanmar.org.mm (or) Malteser Int'l Country Office, 60, Thayarwaddy St, Bahan not later than **22nd January 2010**.

Local positions

HORIZON Int'l Education Center is looking for candidates who are good in communication & interpersonal skills. (1)**Assistant teachers** (Pre-school) - F 12 posts: Age between 22 to 26, University graduate, Good command of English, Basic computer skills, Comfortable working with young learners, Able to devote oneself to teaching, Friendly, enthusiastic & patient. (2)**Secretary** (Pre-school) - F 3 posts: Age between 22 to 30, Bachelor's Degree in any field or Diploma in the relevant field, Sufficient work experience in the related field, Good command of English, Computer literate, Customer care skills, Pleasant & helpful personality. Interested candidates can come for the Walk-In interview between the office hours. Pls bring CV with a copy of credentials to : 5(A), Po Sein Rd, Bahan, Ph: 548452, from 8:00 am to 4:00 pm until January 30, 2010.

NATURE Travels & Tours is seeking experienced travel consultant: Required Skills/ Experience: 3-5 year working as travel consultant in tour. Fluent in English, writing and speaking. Honest and self-motivated. Interested candidates may submit applications and resume to #1408, 14th Floor, Sakura Tower, Bogyoke Aung San Rd, Kyauktaka, Yangon or email to admin@myanmarnaturetour.com. We regret that only shortlisted applicants will be contacted for interview. Ph: 255620

PRIME- BOSS Company Limited (SHARP) is looking for (1). **Senior Sales & Marketing** - M/F 2 posts (2). **Marketing-** M/F 2 posts: Position 1 & 2 : 2 years experience, A bachelor's degree required, can speak, write / read English computer skill & must be IT knowledge.(3). **Driver-** M 2 posts : must be experience & can drive safely. Pls submit CV , 2 photos, registration card copy & necessary documents to : G-7 MGW Tower Bo Aung Kyaw Rd, Botahtaung Ph: 256508, 256509.

OFFICE STAFF - Female Able to use Computer & Email Good Personality and attend to work hard. Interested candidate pls contact Ph: 661142, 655565 Office Hours - 8:30 am to 4:30 pm

SEDATE SHIPPING & Logistics Co.,Ltd is looking for **Marketing Officer** (Male) :Graduated, Should have 3 years experience in marketing field, Good personality, Fluently in English, Hard working, self motivated, Age between 20 to 28. Pls submit application with Relavent Documents within 2 weeks to 910(GF), 9th fl, La Pyayt Wun Plaza, Alanpya Pagoda Rd, Dagon Tsp., TEL : 951 250193, 951 246188, 388017 or sedate@cybertech.net.mm, sedate.shipping@gmail.com

ONE OF THE leading Tour Operators in Myanmar is currently seeking (1)**Asst: Manager Administration** M/F 1 post: 3 years experience in Admin field. Any Graduate, Independently workable. (2)**Asst: Manager** (Sales & Marketing) F 1 post: Any Graduate, further studies in Sales & Marketing 3 years experience in Sales & Marketing preferably in Tourism/ service Industry. (3)**Reservations Executive** -F 1 post: Any Graduate, 1 year Experience especially knowledgeable in Tour Operations & Ticket Reservations. Above conditions require good interpersonal skills, proficiency in the English Language, Computer Literate. Pls submit an application Letter, CV with a recent photo, copies of NRC & Labour registration card, Education certificate & others testimonials to 36, Myaing Hay Wun Housing, (Near Junction 8 Shopping Centre), Kyaik Wine Pagoda Rd, Mayangone Ph: 667342, 651529, or P.O Box No. (47).

(1) **MECHANIC- Variance Manager** M 1 Post: B.E - ME/ EP/ EC, 5 years experiences in Engineering Field (Electric, Generator, Boiler, Cutting Machine, Fusing Press), Fluent in English , Good Management & interpersonal skills, computer literate - Ms Word, Excel, Email. (2)**Interpreter** (Korean Language) 1 Post: University Graduate, 2 to 5 years experiences in garment manufacturing, Fluent in Korean speaking, listening, reading & writing, Good communication & interpersonal skills, Must be computer literate. Pls send CV, copy of certificate, labour registration & 3 ID photos, within 2 weeks to Dragon State Limited. 3, Main Rd, Pyin-Ma-Bin Industrial Estate, Htauk Kyant P.O, Mingaladon . Ph: 09-862-0562, 09-862-0563, 638043.

(1) **SALES & Marketing Executive** M/F 3 Posts: Diploma (or) Degree holder in Economics or Any Graduate, 3 years experience in related field. Must have "Driving Licence", To possess effective skills & knowledge in setting & implementing marketing plan, To meet the Sales Target, Use to work with computer & good command in English. Good personality & Communication Skills. Strong self-motivation, keen to learn & positive attitude. To be skillful in calculation related to construction services. Pls submitted to Asterism Int'l Co.,ltd, 12, Rm D-4, Aye Yeik Mon (3) St, Hlaing within 2 weeks. Ph: 513087, 530003.

(1)SALES Representative (Marketing) M/F 1 post: Age 27 to 35 yrs, B.Pharm / B.E (Electrical) or Any graduate, (2)**Receptionist cum Office Staff (Admin)** F 1 post: Age 25 to 30 yrs, B.A (English)/ Any Graduate, Must have pleasant personality, Experience in visa application & air ticketing is more preferred, (3)**Admin Staff** (Admin) M/F 1 post: Age 27 to 35 yrs, Any Graduate Experience in Administration or Import is preferred, (4)**Driver** (Admin) M 1 post: Age 27 to 40 yrs, Any Graduate, Must have 3 yrs experience, (5) **Electrical / Installation Engineer** (WT Dept) M 1 post: Age 27 to 35 yrs, B.E (Electrical/ Mechanical), (6)**Office Staff** (WT) M/F 1 post: Age 25 to 35 yrs, Any Graduate with Certificate in Auto CAD Experience in Auto CAD drawing is more preferred, (7)**General Worker** (WT) M 1 post: 10th Standard passed, must have basic knowledge in English, More preferred on experience in plumbing & wiring. Position 1-6 must be fluent in English (written/ spoken) & able to use computer well. Must have experience in related fields. Can travel except position 3. Pls submit CV with recent passport sized photo & other necessary documents to 83, Pyidaungsu Yeikthar Rd, Dagon Tsp. Ph: 228218.

STAMFORD-CITY Business Institute (SCBI) is looking for Native English Teachers willing to work part-time in FMI Center, 5th floor. Ph: 246788 Ext: 1510 or e-mail to drgewolfscbi@yangon.net.mm.

DO YOU ENJOY helping people learn? Are you interested in Myanmar language and culture? We are looking for a graduate, aged 25-35, to join our dynamic team of language consultants providing services to adult learners. Send a CV & essay (in Myanmar) on the subject 'Myanmar Language' to: Linking Hands Co., Ltd, 805 Yuzana Tower, Shwegongdaing Rd, Bahan . Email: language @linking-hands.net Closing date: 28th January 2010

WE ARE LOOKING for a qualified **English Teacher** (high fluency in English) and qualified Mathematics Teacher (also fluent in English) to teach Australian Pre-university Level Courses. Send CV to YIUS email: info@yius.org,Ph:652311, 652 297.

ACCOUNTANT (Female) (1) Post: Minimum 2 years exp: in related tiled Graduate (LCCI Level Prefer) Candidates should be send CV & related documents to Bldg 4, 2nd Fl, Rm 2-02, Kyidaw Housing, Upper Pazundaung Rd, ph : 01200685,095163616 , htayza@gmail.com

THE GOVERNOR's Residence Yangon is looking for a qualified candidate to fill the position of: **Air - Con Supervisor** : Male aged below 40, a strong experience in Air-con & refrigeration, Cold storage is a must, Leading the daily operation of Engineering Department, Fluent in English, Excellent communication skill, Willing to work at late hours & overtime. Pls submit detailed resume together with a recent photograph & supporting documents attention to : U Bo, Human Resources Manager, Orient-Express Myanmar. 35, Taw Win Rd, Dagon Tsp, Ph: 229860 ~ 63, Facsimile : 228260, Email:hrmanager-oe@governorsresidence.com. mm

WE ARE LOOKING for (1)**Admin Manager** M/F 1 Post: Any graduate with MBA/DMA or other relevant post-graduated degree, fluent in spoken/ written English, IT illiterate (will be advantage for Microsoft Server Networking Administration), Communication & negotiation skill is essential, Good team player who adapts well in a team environment, Good personality, Able to work independently in projects assigned to, 7 years administrative related experience is required. Pls submit application letter, one passport size photo, CV with complete personal data including job experiences, educational certificates & character recommendation from police station to MY Associates Co., Ltd (IID), Rm 701, 7th Flr, Block (B), Dagon Centre, Pyay Rd, Myaynigone. Ph: 510515, 525990 .

MEDIA Lane is looking for **Snr. Web Developer/ Online Producer-** 4 posts: 3 years of experience in related fields. CMS expert. Demonstrated experience in HTML & CSS, PHP & MySQL. Snr. **Web/ Graphic Designer** - 4 posts: 3 years experience in designing for Web or Print mediums. Expert in Adobe Creative Suite. Creative portfolio is essential. **Web Representative/ Marketing Executive-** 10 posts: Willing to adapt new media. Strong Communication Skills. Up-to-date with industrial trend. **Project Lead/ QA Specialist-** 2 posts: The Web & CMS Expert. Demonstrated ability to work both autonomously & effectively within a team environment. **Office Admin/ Account-** 2 posts: 2 years experience in Office Administration. Must hold a Diploma or relevant qualification in any training related to Internet & Computing. Fast typing skills for English / Myanmar is essential. **General Manager-** 1 post: 5 years experience in Office Management. **Lecturer** -2 posts: 2 years experience in lecturing web design & development. **Personal Assistant-** 1 post: Willing to adapt new media. Strong communication skills is essential. Pls submit CV & required documents to Rm 201, Bldg 351, Thein Phyu Rd, Mingalar Taung Nyunt , 11221.

(1) **MANAGEMENT Trainee -** M/F 14 Posts: (5 for Food Operation, 5 for Non Food Operation, 1 for Fashion & Cosmetic Products, 3 for New Fashion Brands)- Age 22 to 28. University graduate. B.Com/ B.Econ/B.A (BM)/ B.A(BS)/ B.B.A degree holder or M.B.A degree holder without experience could be an advantage. Must have good Mathematical skills, able to use Microsoft office effectively, able to learn for improvement, fluent in English . (2)**Senior Buyer** - M/F 5 Posts: Age under 35. University graduate. 2 years experience for related job. MBA degree or DMA diploma holder would be an advantage. Able to communicate effecitvely for both internal & external contacts, able to work under stress. All candidates must have pleasant personality & good attitude. Pls submit CV with copied of certificates, labor registration card & 2 recent photos to : (15, 16, 17, 18), Thamain Bayan Rd, Myittar Yeik Mon Housing, Tamwe or send mail to hrmanager @creation. com.mm & ygnhr@goldenland.com.mm not late than 01-02-2010.